

PROCUREMENT POLICY OFFICE

Directive No. 64A (Issued Pursuant to Section 7 (b) of the Public Procurement Act 2006)

Setting Up of Performance Review Committee

This directive supersedes Directive 64 to reflect changes in the frequency of review of projects in hand and submission of reports to the Chief Executive.

1. Public bodies shall set up a Performance Review Committee (Committee), which shall be chaired by a Senior Officer, not below the rank of a Deputy Permanent Secretary and comprising at least two members who are well conversant with contract management procedures.
2. The Committee shall:
 - (i) review the performance of suppliers and contractors on current as well as forthcoming contracts;
 - (ii) deal with cases of poor performance of suppliers and make recommendations to the Chief Executive of the public body as per Directive 35; and
 - (iii) review progress of projects in hand on a monthly basis, as provided under regulation 9A, in respect of works contracts above the threshold of Rs 300 million and submit monthly reports to the Chief Executive for onward transmission to the Policy Office.
3. This Directive shall have immediate effect.

Procurement Policy Office

09 November 2023