

Procurement Policy Office
Directive No. 54
(Issued Pursuant to Section 7 of the Public Procurement Act 2006)

Clearance of bidding documents for Framework Agreements

1. Pursuant to Sections 2 & 29A of the Public Procurement Act 2006 and Public Procurement (Framework Agreement) Regulations 2013, Public Bodies may resort to framework agreements for the procurement of goods, works, consultancy services and other services.
2. Since there is no Standard Bidding Document (SBD) issued by the Procurement Policy Office on framework agreement, Public bodies shall follow the procedures set out below:
 - (a) A Public Body intending to resort to a new framework agreement for a particular procurement exercise shall contact this Office for guidance on the way forward and for the selection of the most appropriate SBD for customization.
 - (b) Once customization is completed, only the parts of the bidding document mentioned below should be submitted to this Office for clearance:
 - (i) Instructions to Bidders
 - (ii) Bid Data Sheet (where applicable)
 - (iii) Sample Bidding Forms
 - (iv) Special Conditions of Contract.
 - (c) In order to safeguard confidentiality through the procurement process, sensitive information such as Scope of Works, Specifications, Bill of Quantities, Evaluation Criteria should not be submitted.
3. Paragraph 2(b) & (c) shall also apply in case of existing framework agreements which are being re-issued.

Procurement Policy Office
23 February 2021