

**MINISTRY OF FINANCE & ECONOMIC EMPOWERMENT**  
**PROCUREMENT POLICY OFFICE**

**Circular No. 15 of 2009**

**Ref : F/PPO/1/2**

**From: Director, Procurement Policy Office**

**To : Heads of Public Bodies**

**Publication of Evaluation Report**

In the context of the decentralization of the procurement process, it has been decided that public bodies falling under the purview of the Public Procurement Act will publish, on their respective website, an Executive Summary of the evaluation report after award of a contract.

2. With a view to facilitating Public Bodies, the Procurement Policy Office has prepared templates for the Executive Summary, which may be downloaded from the website of the Procurement Policy Office <http://ppo.gov.mu>.

3. The Executive Summary should be prepared by the Bid Evaluation Committee and submitted together with the Bid Evaluation Report, and should not contain the names of the evaluators.

4. In case a public body considers that the proposed templates do not adapt to a specific type of procurement, there may be a need to customize one of the formats to suit that particular procurement.

5. The measure described above will be applicable to all contracts of Rs 15m and above. It will take effect as from 01 November 2009 so as to allow public bodies to bring some fine tuning of the in-house evaluation methodologies and also in the evaluation report, if required.

6. Mr. P. Goburdhun, Technical Adviser at this Office may be contacted (Tel. No. 201-3760 or e-mail address [mof-pposecretariat@mail.gov.mu](mailto:mof-pposecretariat@mail.gov.mu)) for any clarification or guidance.

**Procurement Policy Office**  
**24 September 2009**