



MINISTRY OF FINANCE
Procurement Policy Office

In reply please quote: F/PPO/4/1/V14

Circular No. 2 of 2025

From: Director, Procurement Policy Office

To: Heads of Public Bodies

Assistance to Public Bodies on the e-Procurement System

As you are aware, the PPO provides technical support to public bodies on the e-Procurement System. In this context, public bodies were required to contact the Single Point of Contact (SPOC), for any assistance.

You may wish to note that the PPO is currently in the process of implementing the 'e-Ticketing System' to ensure efficient technical support on the e-PS.

Prior to implementing the 'e-Ticketing System' and in order to ensure proper handling of technical assistance to public bodies, it is proposed to send all requests for any technical support directly to the email address: pposecretariat@govmu.org, instead of sending to individual officer's email addresses (SPOC).

You are kindly requested to provide a brief description of the issue/s, all relevant information {e.g. the IFB reference number (if available)} and their contact details for a prompt response.

Moreover, you are informed that all requests are attended from 9:00 a.m. to 4:00 p.m. MUT (Mauritian Standard Time) on working days Monday to Friday. Emails received outside working hours will be given due attention on the following working day.

**Procurement Policy Office
04 February 2025**



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